



50thth Annual Monroe Auto Swap Meet

May 20th & 21st, 2023 * Evergreen State Fairgrounds * Monroe, Washington
 Trina Rees, Reservations (206) 397-2085 * Elmo Lewis, Chairman (425) 677-4042
www.monroeswapmeet.com - Applications available online
 Early Ford V8 Club of America – Puget Sound Regional Group #18

2023			
Area #	Stall #(s)	RV Area#	RV Stalls

Dear Returning Vendor:

Enclosed please find a Vendor Application and General Rules for your convenience in registering for the 2023 Monroe Auto Swap Meet at the Evergreen State Fairgrounds in Monroe, **May 20th & 21st, 2023**. As a returning vendor, your 2022 stall(s) are held for you to renew until **February 28th, 2023**. All remaining stalls will be made available to the public and other vendors for purchase as of **March 8th, 2023**. All registration closes on **May 13th, 2023**. Day of stalls sales will start at 10 am on Friday May 19th at the Administration Office in Building 600. Preregistration for the 2024 meet will start Saturday at 12:00 PM.

IMPORTANT NOTICE

Due to fairgrounds construction and safety projects, some stall spaces have changed with new numbers, locations or dimensions, or have been entirely eliminated. Every effort will be made to accommodate our Returning Vendors. A detailed stall map is available on the website, please review it as soon as possible. Please note cut off dates above!

VENDOR MIRROR TAG - SALES AREA ACCESS. All vendors will be issued a Vendor Mirror Tag for each stall purchased. Vendor Mirror Tags will be required to enter the Sales Area during the Vendor Set-up times as outlined below. No vehicle will be admitted without displaying the Vendor Mirror Tag on their front windshield. Your cell phone number must also be written and displayed on the Mirror Tag. If you lost or forgot your mirror tag go to the administration office in building 600.

STALL PRODUCT/SERVICE INFORMATION

Many visitors and buyers come to the office looking for very specific items or services from vendors. Please try and provide some sort of display banner or advertising info in your booth so potential buyers can quickly see what you are selling. Please add this information on the application below.

VENDOR SETUP HOURS

Friday	May 19 th , 2023	12:00PM --- 7:00PM - vehicles stage in the vendor parking area off Hwy 2
Saturday	May 20 th , 2023	6:00AM --- 7:30AM – late gate entry fee is \$10.00, don't be late!
Sunday	May 21 st , 2023	7:00AM ----8:30AM

We look forward to another great Swap Meet!

Thank you for your support!

2023 Swap Meet Committee – Trina, Mike, Dave, Elmo, Paul, Guy and your Area Captains



RETURNING VENDOR APPLICATION

50th Annual Monroe Auto Swap Meet

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Vendor Name: _____
Individual or Company Contact _____ Company Name _____

Vendor Address: _____

City _____ State/Province _____ Zip Code _____

Vendor Phone: (____) _____ E-mail: _____

STALL RESERVATION

January 1st, 2023 – May 13th, 2023

Total number(s) of stalls requested _____ as indicated below:

_____ stall(s) inside (approx. 10' x 10') Electricity needed? _____ Yes _____ No
_____ stall(s) outside (approx. 10' x 20') Trailer longer than 20 feet including tongue? _____ Yes _____ No

Type of products/services being sold

Dry Camping

This year the Fairgrounds will allow Dry Camping (no power or water) inside the Fairgrounds. If you have a camper/RV or Van that you sleep in overnight the charge will be \$25/night per vehicle in addition to your stall charge. This is for stalls that are not in the regular RV locations #612 and #32. Security will have a list of paid vendors and will contact those who haven't paid in advance.

SEND TO: Send this completed and **SIGNED** application to: **Monroe Auto Swap Meet**
2542 248th Terrace NE
Sammamish, WA 98074

_____ Stall(s) @ \$ 50 per stall \$ _____
_____ RV space @ \$ 75 per space \$ _____
Dry Camping - Friday night _____ Saturday night _____ @\$25/night \$ _____

Checks payable to: **PSRG 18** TOTAL PAYMENT: \$ _____ (U.S. Currency)

I have read the Monroe Auto Swap Meet Information, which includes the General Rules and Conduct and agree to comply with the rules and requests as outlined. I also agree to inform people who are assisting and/or sharing my space of these rules and regulations and take personal responsibility for their actions.

Vendor Signature Date

GENERAL INFORMATION

WEBSITE monroeswapmeet.com or www.efv8psrg.org (Applications & information available on line!)

RV SPACES

RV spaces located **INSIDE** the Sale Area by the Vendor Parking Lot are available for use from noon on Friday until 4:30 pm on Sunday (no early entry on Thursday!!). All spaces have water & electricity (110 volt, 30 amp outlet & 110 volt 15 amp outlet), RV owner responsible for adapters. No sewer available. Gray water is NOT to be dumped or drained on the grounds. Dump station is located in both the RV2 & RV1 location which is operated by the Fairgrounds. RV vendors are subject to all Swap Meet Rules and Regulations. These spaces are limited and **require advanced reservation** with a prepayment of \$75 per space for the event. The Fairgrounds **OUTSIDE** RV spaces are available from the Fairgrounds reservations at www.evergreenfair.org or call (206) 397-2085.

VENDOR PARKING

Vendor Parking spaces will be issued on a first come, first served basis. ***The Vendor Mirror Tag must be displayed in the front windshield to park in the Vendor Parking Lot and include a cell number.*** Please place the mirror tag with information facing forward. No vehicle will be admitted to the Vendor Parking Lot without a Mirror Tag displayed properly. The Vendor parking tag also allows you to park outside in vendor parking outside the fairgrounds.

LONG TRAILERS

Trailers longer than 20' must be parked in extra-long stalls. Stalls in areas 406, 31, 601, and 609 have stalls that are 30' long. You can also rent two stalls side by side to accommodate long trailers. ***The Fire Marshal will not allow you to extend beyond the Red Fire Lane under any circumstances.*** Violators will be asked to leave the swap meet, please don't break the rules!

CAR CORRAL

Car Corral stalls are purchased at the Fairgrounds on the day(s) of the event for the sale of vehicles. We do allow unfinished cars and projects on trailers (\$50) plus motorcycles (\$30). No merchandise is to be displayed, offered for sale, or sold in the Car Corral. Vehicle movement will be allowed in the Car Corral during sale hours as approved by the Car Corral personnel. Entrance to the Car Corral is on 179th Avenue SE. ***There will be no pedestrian access allowed into the Car Corral area from the 179th Street entrance, you must walk in through the Red Parking Tunnel.*** Stalls are approximately 10' x 20' in size and cost **\$40 cash** per vehicle, regardless of how long the stall is occupied. Once the stall is empty, it will be available for resale, unless otherwise approved by the Car Corral personnel.

PARTS PICKUP POLICY

There is a dedicated parts pickup area on the eastside of the fairgrounds in the Car Corral. Drive into the Car Corral, identify yourself requesting parts pickup. A refundable \$20 deposit is required to park for no longer than one hour in our designated area. We will have a number of 4H kids with wagons available to help pickup and return your parts to the Car Corral. Our Parts Pickup Czar will be there to help with any issues

CONFIRMATION

Once this **signed application** is completed and payment received for the reservations requested, you will receive a confirmation notification from The Puget Sound Regional Group #18 of the Early Ford V-8 Club of America (PSRG) who are sponsoring the 50th Annual Monroe Auto Swap Meet. Mirror tags will be mailed out as soon as possible

CANCELLATION

Requests for cancellations of stall(s) must be postmarked no later than **April 1st, 2023**. For further information, please call Katrina Rees at (206) 397-2085.

MONROE AUTO SWAP MEET

Evergreen State Fairgrounds – Monroe, Washington

GENERAL RULES

Vendors are reminded that this is a TWO DAY MEET and are strongly urged to stay both days!

1. No vehicle movement will be allowed in the Sale Area between the hours of 7:30 am to 5:00 pm on Saturday and 8:30 am to 2:00 pm on Sunday EXCEPT Swap Meet and Fairground vehicles. There is absolutely no early exit allowed, **Snohomish County Sheriff Officers** will be on hand to manage the exit gates.
2. Any vehicle left unattended, other than in a vendor space registered to the vehicle owner, will be subject to towing and impoundment at the owner's expense. Vendor parking will be provided to vendors displaying appropriate "**Vendor Parking**" passes on their front mirror or in their front window dashboard.
3. No motorized means of transport such as golf carts, motorcycles, motor scooters, mopeds, motorbikes, bicycles, tricycles, roller skates, roller blades, skateboards or scooters are permitted in the SALE AREA. This does not apply to such equipment that is for sale and remains in a vendor's stall OR such equipment that is operated by a disabled person.
4. No tape, nails, staples, tacks, screws, etc are to be used on any wall or post.
5. **No dogs or other animals**, except assistance dogs, are allowed in the SALE AREA. Owners are responsible for leash and cleanup laws.
6. No smoking in any building or covered area.
7. No selling of food or beverages including, but not limited to, pop, water, etc. The Fairgrounds holds exclusive rights to selling food and beverages.
8. **All merchandise, vehicles, trailers, tent stakes, etc must be within the boundaries of the assigned Swap Meet stall AND must have a clear space of 3 feet around all FIRE HYDRANTS!**
9. The following types of merchandise ARE NOT to be displayed, offered for sale or sold: guns of any type (including pellet or BB guns – whether operational or not), knives, crossbows, bows or arrows; martial arts equipment or any other type of weapon. Toy guns and small pocketknives are OK.
10. Dry Camping is permitted in the Sale Area with payment of \$25/night.
11. No vehicle parking is permitted on the road in front of the Sale Area RV spaces.
12. Automobiles, trucks, motorcycles, etc as well as free standing engines, that will be operated, are not permitted in buildings or covered areas during sale hours. Loud and noisy generators are not allowed.
13. No loud music, stereos or games are permitted.
14. **Vendors are responsible for cleaning up their stalls before leaving! Any items left over such as tires will be charged at \$50/tire to your account.**
15. The Sale Area must be vacated by 5:00 pm on Sunday! Vehicles will not be permitted in Sale Area until 2:00 pm on Sunday to remove items. Any merchandise remaining after 3:00 pm is subject to disposal and vendors will be billed for that expense.
16. The Puget Sound Regional Group, Evergreen State Fairgrounds, any assisting clubs or personnel working this event, are NOT responsible for damage to or loss of property.

CONDUCT

1. No alcoholic beverages of any kind are permitted in the Sale Area.
2. The Swap Meet committee expects full and complete compliance with the Swap Meet Rules and all requests made by Swap Meet officials. Anyone not complying may be asked to leave immediately **without refund** and/or barred from future Swap Meets.
3. Swap Meet committee has the final say on all disputes, including what constitutes inappropriate behavior.

Vendor load-in and Code of Conduct

Welcome to this year's Monroe Swap Meet at the Evergreen State Fairgrounds. Vendors can start lining up at 6:00 am on Friday, May 20th in the Vendor Parking Lot off Cascade View Drive on the east side of the fairgrounds. Please have your mirror tag hanging inside your vehicle with all your information filled out including your cell phone number. Big rigs and trucks with trailers use the far most northern lane to stage. The vendor gates will open at 12 noon or earlier, so be prepared to move any time after 11:30 am.

If you don't know exactly where your stall is or it's your first time, there will be a full-size stall map at the vendor entrance which will show you exactly where you'll need to go. Please have patience during this time because there will be a lot of vehicles moving around to unload their wares. Each area has an Area Captain that can help with any issues that may arise.

We value the safety of all vendors and attendees during our event. We do not allow threats or aggressions: Threats and Aggressions include:

Disrespectful language

Acts or threats of violence

Insults based on gender, religion or race

Political banners, flags, decals, handouts, or slogans are also banned as well as inappropriate language.

Please be kind to our staff as we're all volunteers trying the best we can to accommodate everyone's needs. Please refrain from yelling or any rude behavior, none of that will be tolerated. We will have both the City of Monroe Police and the Snohomish County Sheriff on duty during the event.

The Car Corral (on the west side of the fairgrounds off 179th Ave. S.E) will open at noon to sell your vehicle or projects on trailers. They can stay in the lot from noon on Friday to 2pm on Sunday, we'll also have security on both Friday and Saturday night. To accommodate customers who buy items that need to be picked up, we will have a drop-off and pickup area in the same parking lot (area 32) at the Car Corral. Just tell the staff at the entrance that you're picking up or dropping off parts (one hour limit for parking).

For questions, T-shirt sales, electrical drops, lost & found, first-aid or reservations for next year please go to the administration area in building 600 which is just east of the main building 604. Fairgrounds staff will be on site to handle any emergencies.
Early Ford V-8 Club – Puget Sound Regional Group